

## ATTENTION: Art and Design Majors

In our continued efforts toward student success in progressing through the curriculum, you'll need to meet with your faculty advisor to plan future quarter course schedules. Your information will also assist us in planning quarter and frequency of course offerings. An advisor list is posted outside the Art and Design Department office.

Please **download** and bring the following to the meeting with your advisor:

1. **Advisor Meeting Notification Contract found @ <http://artdesign.libart.calpoly.edu/> under "Documents"**
2. Print a copy of your unofficial transcripts via a link on your Portal.
3. Print a copy of the curriculum for the catalog under which you plan to graduate (2005-07 and 2007-09 are on our website). Check off the classes you've taken, listing the GE course numbers.
4. For transfer students, bring a list of courses for which you hope to get Cal Poly credit towards your degree.
5. Print a copy of the Tentative 2007-08 Course Offerings from the department website.
6. Make a quarter-by-quarter plan for at least the next two years or for the time remaining until you graduate. In consultation with your advisor, complete the contract below.

**Please see your advisor well before the deadline. The dean's office will place a HOLD on your winter registration if you do not see your advisor and submit the Advisor Meeting Notification Contract to the department office by October 15th.**

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### Advisor Meeting Notification Contract

**(Please print legibly in ink.)**

I have met with my faculty advisor to discuss and plan my future course schedules noted below.

Name of Student: \_\_\_\_\_ Proposed Graduation Date \_\_\_\_\_

Student ID Number: \_\_\_\_\_

(If you don't know it, check your Portal under personal information. This is no longer your Social Security number and it is not the number on your ID card.)

Name of Faculty Advisor: \_\_\_\_\_

With your advisor, list ALL the courses, including GE, you plan to take during the following quarters:

Winter 2008	Spring 2008	Fall 2008	Winter 2009	Spring 2009

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Advisor Signature

\_\_\_\_\_  
Date

**Due to the Department of Art and Design office, 34-169,  
by 4 p.m. on October 15, 2007.**